

HASBROUCK HEIGHTS MIDDLE SCHOOL



Home of the
JUNIOR

HEIGHTS: Where tradition and innovation take flight!

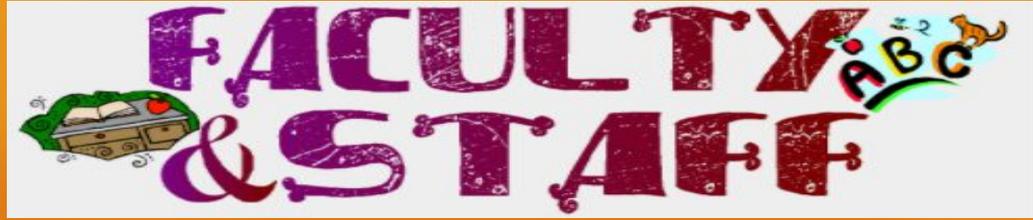
AVIATORS!

Hasbrouck Heights Middle School Administrative Team

- **Superintendent of Schools – Dr. Matthew Helfant**
- **Middle School Principal – Mr. Joseph Mastropietro**
- **Middle School Vice Principal – Mr. Frank D’Amico**
- **Director of Guidance- Mr. Vincenzo Barchini**
- **Athletic Director- Mr. Michael Scuilla**
- **Director of Curriculum – Mrs. Dominique Vetrano**
- **Director of Special Services – Mrs. Danica Davidman**



Staff you should know:



School Nurse : Mrs. Neumann & Mrs. Perdomo

**If your child is taking medication,
please contact the Nurse for proper procedures.**

Guidance Counselors

Mrs. Gesell: Grade 6-8 (A-L)

Mrs. O'Hagan: Grade 6-8 (M-Z)

Child Study Team Members

Grade 6 & 7 - Ms. Gallina

Grade 8 - Ms. Johnson

SAC Counselor: Mrs. Christianson

Main Office Secretary/Attendance: Mrs. Mason

Main Office Clerical: Mrs. Behr

Security Officers: Mr. Lange and Mr. Lustmann

Junior Aviator Rules to Success!

- BE SAFE
- BE RESPECTFUL
- BE RESPONSIBLE



Communication

- **Student Handbook:** Contact info, important dates, rules, policies, and procedures;
- **Friday Folders:** Weekly announcements and information;
- **Mondays With Mr. Mastro:** Monthly Video Message;
- **Staff Emails:** Daily communication with staff members;
- **Genesis:** Academic progress;
- **Blackboard:** Digital messages through text, phone, email;
- **School Website:** www.hhschools.org
- **Twitter:** Follow us [@HHJrAviators](https://twitter.com/HHJrAviators)
- Call us **ANYTIME** to schedule a meeting!



First Day of School! Wednesday, September 7th

****Single-Session Day- 12:24pm dismissal****

- Students will remain in the Cafeteria and will be greeted by their teachers, administrators, guidance & CST members
- **Teachers take students on a tour of the building**
- Students receive locks and will review backpack/ drawstring procedures (**Lockers will take a few days**)
- **Review rules, policies, and expectations**
- Review Fire & Security Drills

**OUR TEACHERS AND STAFF ARE AMAZING!
YOUR CHILDREN ARE IN GREAT HANDS.**



"First Day of School Pictures" with Franklin, the Junior Aviator!

Wednesday, September 7th

Schedule for Picture with Franklin:

- 6th Grade → 1:30- 2:30pm
- 7th Grade → 2:30- 3:00pm
- 8th Grade → 3:00- 3:30pm

Single-Session Day- 12:24pm dismissal



Bell Schedule

REGULAR FULL-DAY BELL SCHEDULE

- Period 1: 7:55 – 8:39am
- Homeroom: 8:39 – 8:46am
- Period 2: 8:49 – 9:33am
- Period 3: 9:36 – 10:20am
- Period 4: 10:23 – 11:31am
- Lunch A 10:23-10:44am (Class 10:47 – 11:31am)
- Lunch B 11:10-11:31am (Class 10:23-11:07am)
- Period 5: 11:34 – 12:18pm
- Period 6: 12:21 – 1:05pm
- Period 7: 1:08 – 1:52pm
- Period 8: 1:55- 2:39pm



bell 
schedule

Middle School Physical Education!

- **Students are expected to participate in Physical Education class to the best of their ability;**
- **Students do not use locker rooms until high school;**
- **Students must wear appropriate clothing/ sneakers during PE class**
(Wear sneakers to school on PE Days!)
- **Students cannot wear any type of jewelry during class. Please do not get new ear piercings that cannot be removed.**



Middle School Lunch!

- 6th Grade students will have lunch during the second half of Period 4. The students will report to their 4th period class first, then report to lunch. Lunch will run from 11:10-11:31am.
- Teachers will review the cafeteria rules during the first day of school
- Students must know their Student ID # in order to get lunch from Maschio's Food Service (on their schedule).
- IMPORTANT: Please make sure that you contact the School Nurse (Mrs. Neumann or Mrs. Perdomo) if your child has a food allergy

Maschio's Food Service
(201) 288-6476



Academic Schedule

Four Report Cards – 11/23, 2/8, 4/28, 6/26

- Academic marks (A, B, C, D, or F)
- Parents/Guardians will receive an email from Genesis for every grade under a 65
- NJSLA Assessment in May 2023
- *Link It!* Benchmark Assessments in ELA and Math
 - (3 times throughout the school year)

*****Always Check Genesis for Student Progress****

Grading Policy

- Grades for each marking period are to be determined on the basis of ATTAINMENT, PREPARATION, and PARTICIPATION.
- The following weights are to be given to each of the specific elements of grading.
 - Assessments (Attainment): 80%
 - Preparation: 10%
 - Participation: 10%

**Grading
System**



HOMework!

Homework will be assigned on a regular basis, with the goal being to practice skills and reinforce concepts learned during class.

➤ Homework will be graded on the following percentage system:

- ❑ 100% for completion or GOOD effort;
- ❑ 75% for partial or AVERAGE effort;
- ❑ 50% for an ATTEMPT, BUT NOT ENOUGH of the assignment shows that the student made a genuine effort for completion;
- ❑ 0% for NO homework or nearly no homework.

Important to Note: Teachers may assign one (1) homework assignment per week to be graded for accuracy. Teachers must make students aware of which homework assignment will be graded.

Grading for the completed work will use the following grading scale: 55-100.

Academic Achievement!

Honor Roll: At least 3 A's (and all grades better than a B-)



High Honor Roll:
A+, A, or A- in every course!



Extra Help!

- All teachers will have an **Extra Help** session each week either in the morning **OR** after school, which will be sent out by our **Guidance Department** at start of school
- **National Honor Society** members from the **High School** will also provide **Extra Help** in the Media Center after school starting in October. This can be scheduled through your **Guidance Counselor.**
- Please encourage your child to be proactive and attend these **EXTRA HELP SESSIONS!**




**KEEP
CALM
AND
COME TO
EXTRA HELP**

Middle School Clubs

- Academic Challenge Club
- Art Club
- BETA Club
- Book Club
- Chess Club
- Choir Club
- Cross Country Club
- Gay/Straight Alliance
- Geography Club
- Golf Club
- Reading Club



FIELD TRIP IN 6TH GRADE!

➤ Medieval Times



Character MVP Cards!

**GOOD CHARACTER MEANS DOING THE RIGHT THING
EVEN WHEN NO ONE IS LOOKING!**

JR. AVIATOR MVP CARD

*THE BEARER OF THIS CARD HAS
BEEN CAUGHT IN THE ACT OF
DOING THE RIGHT THING.*



Name: _____

Date: _____

Teacher: _____

Administrator: _____

SAFETY * RESPONSIBILITY * RESPECT



School Arrival

****NEW!! MS Entrance****

- Beginning at 7:25am, Junior Aviators should enter the building through the MIDDLE SCHOOL ENTRANCE (Door # 15- Paterson Avenue (near BOE Office/Diagonal Path));
- This is a STUDENT ENTRANCE ONLY! Parents, Guardians, and Visitors MUST use Door # 1 Main Entrance (Boulevard)



(continued...) School Arrival

****NEW!! MS Entrance****

- A VISITOR MONITOR is stationed at this entrance to greet our Junior Aviators;
- Students must be in Period 1 class by 7:55am.
- IMPORTANT: Any student that arrives at school after 9:00am **MUST USE Door # 1 Main Entrance**





Dismissal After School

Upon dismissal from school, students are to:

- Report to a supervised activity;
- Report to public library or residence;
- Obey all traffic signs;
- Students will not be allowed to wait unsupervised in the school building;
- Interior Gates will be used after school to deter movement throughout the building during off-hours;

****To ensure school safety at Hasbrouck Heights MS/HS, it is important that these rules are followed by ALL students. ****

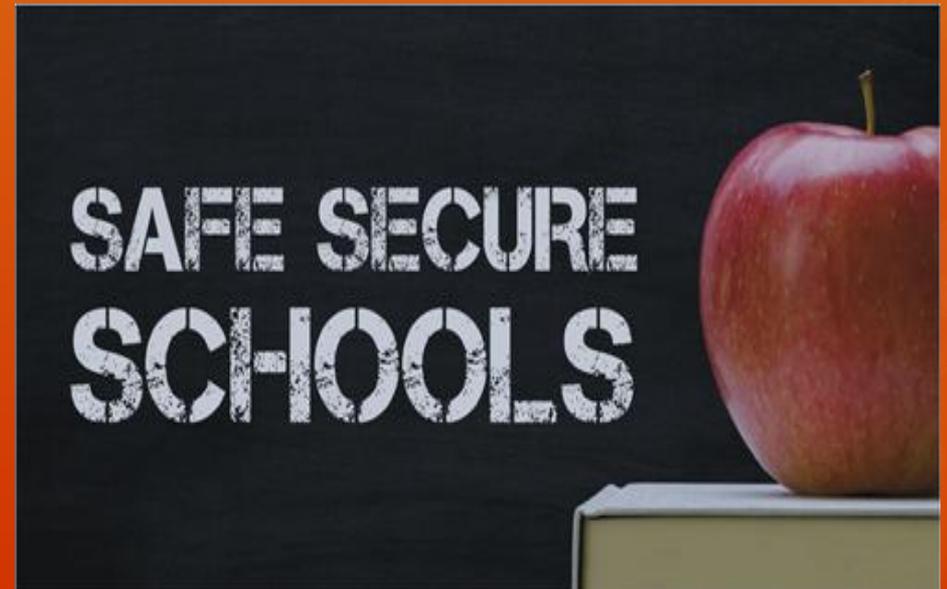
BACKPACKS!

- Students are **NOT** permitted to carry their backpacks during the school day.
- May bring backpack to school, but must be kept in their school locker
- Drawstring bag (**supply list**) may be used to transport items throughout the day;
- At the end of school day, students may use backpack to transport belongings home
- 6th Grade Teachers will outline plan for students during first two weeks of school.... **DO NOT WORRY!**



Safety and Security

- Fire Drills
- Lock Down
- Evacuation/ Relocation
- Shelter-In-Place
- Medical HOLD
- Security Officers
- Visitor Monitors
- Class III Officer
- Code of Conduct



School District Policies!

- Policies will be reviewed with the students during the first few days of school. The teachers and support staff will provide useful information regarding:
 - Attendance Policy
 - Dress Code
 - Code of Conduct
 - Homework Policy
 - Grading Policy
 - Harassment, Intimidation, and Bullying



Student Attendance!!

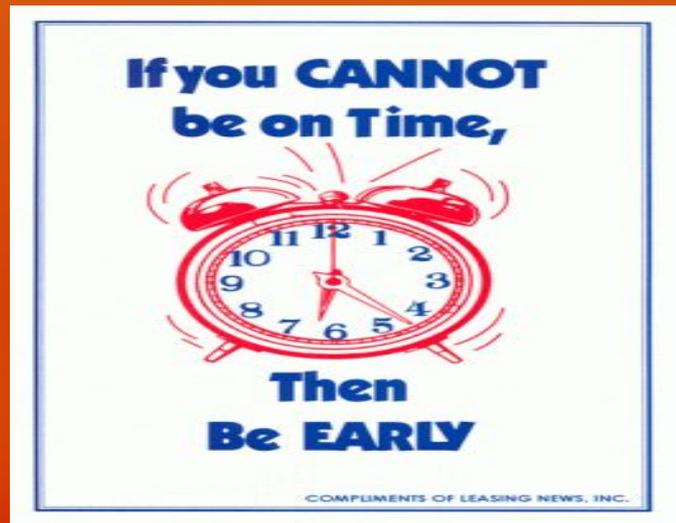
- 4 days absent → Email Home
- 7 days absent → Email Home, Student Conference
- 10 days absent → Email Home, Parent Conference Required, I&RS Referral, Action Plan Implemented
- 15 days absent → Loss of Credit

****PLEASE MAKE SURE YOU SEND IN DOCTOR'S NOTES!****



Tardiness to School!

- 1-3 Tardies → Excused
- 4th Tardy → Central Detention
- 7th Tardy → Two (2) Central Detentions
- 10th Tardy → Saturday School Detention
- 13th Tardy → Saturday Detention + Action Plan
- 15th Tardy → Loss of Credit



Student Dress Code!

- Student attire shall be neat and clean. Clothing shall cover the torso and legs to mid-thigh.
- Clothing shall not be transparent, distracting, or disruptive to the school environment.
- Tank tops, halters, tube tops, and bathing suits are not permitted.
- Sweatshirts, warm-up and T-shirts are permitted, if they are not torn and if they are not cut, tied or hemmed to expose the midriff. No exposure of undergarments or buttocks.
- Footwear is required; flip-flops are not permitted.
- Except for religious and/or cultural purposes, head coverings may not be worn in school (hats, bandanas, headbands).
- Students attending any school function will NOT be permitted to participate unless they are dressed in accordance with BOE policy.



The Department of Special Services

Director of Special Services

Mrs. Danica Davidman

MS Child Study Team Members

Ms. Angela Gallina → Grades 6 & 7

Ms. Dawn Johnson → Grade 8



504 Team

Mrs. Mary Neumann-(201) 393-8160

Mrs. Barbara Christianson- (201) 288-1426

What Qualifies a Child for 504?

- Students may qualify for services under **Section 504** if they have a physical or mental impairment that substantially limits a major life activity
- **Examples:**
 - ❑ **Physical:** difficulty walking, breathing, eating, standing, bending, lifting, sleeping
 - ❑ **Sensory:** vision, hearing, speech difficulties, processing/understanding communication
 - ❑ **Cognitive:** difficulty reading, learning, thinking, or concentrating

Intervention & Referral Services (I&RS)

Pursuant to DOE regulations, district Boards of Education are required to:

- ***"....establish and implement a coordinated system in each school building for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior, or health difficulties..." [N.J.A.C. 6A:16-7.1(a)]"***



Medication In School!

****Policy #5330 Administration of Medication****

- Students are **NOT** permitted to carry medication in school without written consent.

A student who needs to carry medication during school hours **must** have a **written note** on file with the **school nurse**, signed by the prescribing physician, as well as the parent or guardian.

- Please contact the **Mrs. Neumann** **OR** **Mrs. Perdomo** if you have any questions or concerns.



What is the exact definition of HIB?

Harassment, intimidation or bullying means any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory [handicap] disability, or by any other distinguishing characteristic, that takes place on school property, at any school-sponsored function [or], on a school bus, or off school grounds as provided for in section 16 of P.L.2010, CHAPTER 122, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students **AND THAT:**

- **a)** a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property; **[or]** **b)** has the effect of insulting or demeaning any student or group of students [in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school]; or **c)** creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.



What to do if you believe HIB is occurring?

- **Contact your child's Guidance Counselor, Teacher, Child Study Team member, Vice Principal or Principal via telephone or email to report any potential acts of HIB.**



HIB Investigation Timeline

- 1. Verbal Report** – School staff members are required to make a verbal report on the same day the HIB is observed or information is received. The principal takes appropriate action to protect students and implement the BOE's HIB policies and procedures.
- 2. Parent Notification** – The principal informs parents of accused HIB offenders and targets. Parents are called the same day of the incident being verbally reported.
- 3. Written Report** – The staff member making the verbal report submits a written report within two (2) school days of the verbal report.
- 4. Investigation** - is initiated by the principal or school designee within one school day of the verbal report of the incident. The investigation is conducted and completed by the Anti-Bullying Specialist assigned to the case in coordination with the principal or the vice principal.
- 5. A written investigation** – is report is completed within ten school days of the written report. Principal or school designee will inform parents/ guardians
- 6. Investigation** must be given to the Superintendent within two days of completion.
- 7. Results** must be provided to the School Board by the time of the next Board meeting.
- 8. Letter-** Within five days of the Board of Education meeting, the parents are sent a letter regarding the outcome of the investigation.
- 9. Parents** can request a hearing in Executive Session after receiving all information. Hearing must be held within ten days of the request.



HIB Remediation



- Regardless of the result of the investigation, both the accused and the victim will be provided with counseling session(s) with a Child Study Team member, a Guidance Counselor, or the Student Assistant Counselor
- We understand that even though all of the “checkpoints” may not have been fulfilled to label the interaction as a HIB, the conflict may have been traumatic and have lingering effects on the students comfort at school

Conflict vs. HIB

Conflict	HIB
Equal power or friends	Imbalance of power, not friends
Can be fairly resolved by compromise and mediation	A fair resolution involves a change in the behavior of the bully; the target has no concession to make
Involves people with similar degrees of power	Involves a person or persons exerting their needs or interests
Equal emotional reaction	Strong emotional reaction from victim and little or not emotional reaction from bully
Efforts to solve the problem	No effort to solve the problem
Both parties are responsible for wrongdoing	Bully is responsible for wrongdoing
Is reciprocal; both parties contribute to the conflict	Is one-sided; one party instigates the target

Be a Member of our Team!

- Take advantage of the incredible opportunities that HHMS has to offer (**Plays, Band Performances, Sports, Clubs, and Activities**);
- Get Involved! (**PTSA, Book Fair, MS Dances, Junior Aviator Night!**)
- See you at Back to School Night on **Thursday, September 29th at 6:30pm.**



Junior Aviator Tour!

